HEALTH NONCREDIT (HLTN)

HLTN 1000 BASIC LIFE SUPPORT (BLS) PROVIDER
0 unit
Enrollment Limitation: *18 years of age*

Focus on what health-care providers and first responders need to know to perform high-quality CPR in a wide variety of settings. How to respond to choking emergencies. Total of 1 hour of lecture and 4 hours of laboratory.
Grade Mode: *Ungraded Non-Credit, Pass/No-Pass*

HLTN 1001 BLOOD BORNE PATHOGENS
0 unit
The Blood Borne Pathogens (BBP) training is mandated by the Occupational Safety and Health Administration (OSHA). Includes training in the most common bloodborne pathogens, control methods, and follow up from occupational exposure to blood and Other Potentially Infectious Materials (OPIM). After completion of this course, the student will receive the recognition of completion of the course. Total of 4 hours of lecture instruction.
Grade Mode: *Ungraded Non-Credit*

HLTN 1003 HIPAA AND INTRODUCTION TO EHR DOCUMENTATION SECURITY
0 unit
HIPAA (Health Insurance Portability and Accountability Act) for the healthcare worker, and the professional and ethical responsibilities in maintaining privacy when handling EHR (electronic health records). Real-life scenarios will be given when practicing how to input patient information in the EHR and review of the Privacy and Security Rules of HIPAA. Total of 18 hours lecture.
Grade Mode: *Ungraded Non-Credit, Pass/No-Pass*

HLTN 5000 INTRODUCTION TO MEDICAL TERMINOLOGY
0 unit
Medical terminology with the prime objective of introducing, analyzing, and dividing medical terms into component parts (prefix, suffix, and combining form) to correctly pronounce and obtain a definition. Total of 27 - 36 hours lecture.
Grade Mode: *Ungraded Non-Credit, Pass/No-Pass*

HLTN 5001 MEDICAL FRONT OFFICE CLERK PROCEDURES
0 unit
Medical front office clerk procedures in preparation for entry-level positions in a medical front office setting. Includes interpersonal communications, HIPAA, telephone techniques related to medical front office management, appointment scheduling, data entry using EHR , authorization processing of private and managed care patients, patient accounts, collections, and practice management. Total of 36 - 45 hours lecture.
Grade Mode: *Ungraded Non-Credit, Pass/No-Pass*