

SECTION II. STUDENT SUPPORT AND LEARNING SERVICES

Counseling - Room L104, (626) 585-7251 or www.pasadena.edu/student-services/counseling (<http://www.pasadena.edu/student-services/counseling>)

Our counselors can assist with educational and career guidance services. Counselors meet with students on an individual or small group basis for a range of purposes: developing a Student Education Plan (SEP), interpreting placement results, determining specific course selection for immediate and future registration, identifying students' concerns and making appropriate referrals for services, and supporting the progress and successful achievement of the students' goal through follow-up services. Although Counselors assist in long-range planning and in checking specific requirements, *the responsibility for meeting graduation requirements, course prerequisites or requirements for transfer to other colleges or universities is one which must be assumed by each student.* The Counseling website contains web-based tools to support your goal setting and planning process. You are encouraged to meet with a Counselor as you progress towards your academic or personal goals. You can see a counselor on a drop-in basis during hours of operation. You can also access a Counselor online. Online Counseling allows PCC students or prospective students with a resource to ask general questions that pertain to reaching their educational goal at Pasadena City College. For more information, go to <http://www.pasadena.edu/student-services/counseling/online.cfm>

Transfer Center - Room L110, (626) 585-7287

Services provided by the Transfer Center include advisement by representatives from CSU, UC and independent institutions; application, essay and other transfer-related workshops; transcript prescreening for transfer eligibility; information fairs, and tours to universities. Resources include an interactive tool listing transfer requirements specific to universities or majors to facilitate transfer course planning; a library containing university catalogs and transfer resources in multimedia formats.

Robert G. Freeman Center - Career & Completion - IT200, (626) 585-3377

The Robert G. Freeman Center provides resources and services for students exploring areas of career development, area/major of study, career goals, employment & internships, and job development skills. New job listings are available daily on www.pasadena.jobspeaker.com (<http://www.pasadena.jobspeaker.com>) (online job board). Videos of job development and soft-skills are available on Jobspeaker. Workshops are offered on topics such as Resume Writing, Interviewing Skills, LinkedIn, Employability Skills, and Internship 101 (what does an Internship consist of) and Career Exploration. Employers and Industry partners engage with the center and provide information sessions, recruitment, interviewing and testing sessions for their organizations/companies (facilitated by employers recruiting on-campus). The center also provides major and career exploration with software programs for skill-based assessments that identify strong skills and values of each individual to enhance and maximize career exploration and informed decision-making. Career Counselors, Career Advisors and Staff are available to help students with 1:1 appointments and group workshops. We encourage appointments; however, walk-ins are always welcome.

Additional events hosted by the Robert G. Freeman Center include: Industry Career Panels with a Networking sessions and Job & Internship Career Fairs. Please visit us at Monday-Friday and allow us to share our services and help you with your career development. For more information and semester by semester business hours and upcoming events, go to <https://pasadena.edu/academics/career-center/index.php> (<https://pasadena.edu/academics/career-center/>)

- Empowerment Programs (<https://curriculum.pasadena.edu/student-support-learning-services/empowerment-programs/>)
- Financial Aid (<https://curriculum.pasadena.edu/student-support-learning-services/financial-aid/>)
- Student Activities and Organizations (<https://curriculum.pasadena.edu/student-support-learning-services/student-activities-organizations/>)
- Learning Resources (<https://curriculum.pasadena.edu/student-support-learning-services/learning-resources/>)
- Support Services (<https://curriculum.pasadena.edu/student-support-learning-services/support-services/>)
- Academic Information (<https://curriculum.pasadena.edu/student-support-learning-services/academic-information/>)
- Special Interest Programs (<https://curriculum.pasadena.edu/student-support-learning-services/special-interest-programs/>)
- Grading System (<https://curriculum.pasadena.edu/student-support-learning-services/grading-system/>)
- Probation, Dismissal and Readmission (<https://curriculum.pasadena.edu/student-support-learning-services/probation-dismissal-readmission/>)
- Transcripts of Record (<https://curriculum.pasadena.edu/student-support-learning-services/transcripts-record/>)
- Transfer Course Work (<https://curriculum.pasadena.edu/student-support-learning-services/transfer-course-work/>)
- Credit by Examination and Advanced Placement (<https://curriculum.pasadena.edu/student-support-learning-services/credit-examination-advanced-placement/>)
- Veterans (<https://curriculum.pasadena.edu/student-support-learning-services/veterans/>)