

# JOB SEARCH AND APPLICATION PROCESS FOR STUDENTS WITH DEVELOPMENT DIFFERENCES – CERTIFICATE OF COMPLETION

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This program is designed for adults with developmental and/or intellectual differences who have an interest in finding realistic and meaningful employment. In this program, students will examine a variety of job search methods, review ethics and job accommodations, and explore the job application and interview processes including creating a resume and cover letter, completing a sample application, and participating in mock interviews.

A Certificate of Completion will be awarded upon successful completion of all required courses.

Total Hours: 72

## Program Outcomes

- Examine a variety of job search methods.
- Discuss ethics and job accommodations.
- Explore the job application and interview process.

## Required Courses

Code	Title	Units
DSPS 1005	THE JOB SEARCH PROCESS	0
DSPS 1006	THE JOB APPLICATION PROCESS	0
DSPS 1007	THE JOB INTERVIEW PROCESS	0